

The safety of our visitors is of particular importance to us. Please support us in our efforts to ensure a safe visit to our site.

Familiarize yourself with the facilities at the start of your visit.

Emergency numbers	External	Internal
First-aid post/Works physician Responsibilities: Medical emergencies	+49 821 797 - 44	44
Coordination center for plant security Responsibilities: All other emergencies (Fire, ...)	+49 821 797 - 22	22

Arrival:

Meeting point for all guided tours is our reception desk at our main building at **Zugspitzstr. 140 in Augsburg**.

If you plan to arrive by public transportation, the **tram stop "KUKA/Partnachweg"** is located directly in front of our main entrance.

Please arrive on time at the meeting point. For organizational reasons, we cannot guarantee a tour in the case of late arrivals.

For this reason, we would ask you to contact our **Reception at +49 821 797 - 1740** in the event of a delay.

Should you not be able to attend, please cancel your tour by writing in good time to **GuidedTours@KUKA.com**.

For general questions, please contact our **switchboard at +49 821-7970**.

KUKA Augsburg site plan



KUKA



Guidelines for Guided Tours



KUKA Companies

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86165 Augsburg / Germany
info@kuka.com / www.kuka.com

WM-Nr. SIRI / D / 1 / 0917

Dear Visitor!

Thank you for your interest in a guided production tour at KUKA in Augsburg. We will be happy to show you the world of robotics and automation at your visit.

As you will be guided through the production facilities during on-going operation, we ask you, for your own safety, to observe the **“Guidelines for Guided Tours”** below and to inform all members of your group of these guidelines prior to the plant tour.

- The instructions issued by the guide must be observed.
- Visitor groups must not leave the defined visitor pathways.
- The group must remain together while touring the site.
- Ensure that no group members wander off.
- The visitor group is limited to 20 persons (25 for school classes).
- Photography is strictly forbidden in all areas of the plant.
- Please be aware that you might be asked to stow your mobile phones, cameras, video cameras and tablets in the lockers at the reception.
- Smoking is prohibited while you are at the Guided Tour.
- Closed footwear must be worn at all times, even in warm weather.
- We require a list of visitors (including full name, company name and position) one week prior to the visit so that the delegation can be registered with plant security and at the reception.
- For liability reasons, we must assume that all participants are of legal age. Should this not be the case, school groups (eighth grade and up) may nevertheless participate in a plant tour if insurance confirmation is provided by the school. In this case, please inform us beforehand so that we can send you the appropriate form.

Important:



- Photography / filming is not allowed.



- Stay on the marked walkways.



- Pay attention to traffic (forklifts, tigger trains, trucks).



- Do not enter workspaces (respect markings + barriers)



- Do not touch robots, machines or parts.



- Smoking is prohibited on the premises.



- This area is video-monitored.



- If needed, ask your guide for the nearest bathroom.

Costs for a guided production tour:

Production tours at KUKA are free of charge. Nevertheless, we would be greatly appreciative for a donation to the non-profit organization “KUKA Orange Care”, which supports charitable purposes as for example the nursery at the KUKA premises in Augsburg.

The contact data for the Orange Care e.V. (<http://www.orange-care.org/ueber-uns/>) for the donations are as follows:

Bank details: Deutsche Bank AG
IBAN DE92 7207 0001 0028 5544 00
BIC DEUTDEMM720

In order to identify the donor, please write the following text in the reference line:

Thank you for the guided tour on xx.xx.xxxx – Delegation xxxx.

Please take note:

The guidelines for Guided Tours must be observed on the KUKA premises. **Failure to observe the guidelines, particularly in the case of unauthorized photography or straying from the defined visitor walkways, may result in the immediate termination of the visit.** Insofar as there is no legal stipulation to the contrary, no liability is accepted for any damage or injuries.

We thank you for your understanding and wish you an interesting and informative visit to our plant.

I have read and understood the guidelines mentioned in this flyer.

First and last name in block letters

Company / Institution and place

Agreed date of the guided tour

Date and signature